

Some Important Websites for Preparing for Mission Team Travel*

1. For a full range of information on raising funds, passports, and the like prepared by e3 Partners:

<http://www.e3partners.org/Page.aspx?pid=1880>

<http://www.e3partners.org/document.doc?id=435>

2. Does your country require a visa? Check this website.

<http://projectvisa.com/>

3. Does your country have special vaccination requirement?

<http://wwwnc.cdc.gov/travel/destinations/list.htm>

4. Have I forgotten anything? Am I ready to travel?

<http://www.e3partners.org/Document.Doc?id=142>

5. How safe is my country right now?

http://travel.state.gov/travel/cis_pa_tw/cis_pa_tw_1168.html

6. Country religion, population, etc.

<https://www.cia.gov/library/publications/the-world-factbook/geos/xx.html>

7. Do you have a website that will tell me more about Training Centers for Church Planters?

<http://trainingchurchplanting.org/>

- If an electronic copy of this page is available, it will facilitate looking up these web pages.

Checklist for Travel to Start First TCCP in a Country

Set up of arrangements

- _____ 1. Get translations for Omega Course Abridged and for workshop handout.
- _____ 2. After translations are completed, arrange dates with local church leaders for workshops
- _____ 3. Ask leaders to get someone to agree to be the local TCCP Coordinator before you travel.
- _____ 4. Get budget for trip from local contact person. Agree on finances-lunches snacks, materials, copies, etc. (see sample). This money is sent ahead of trip.

Travel matters

- _____ 1. Get airline tickets
- _____ 2. Get visa if required in advance-otherwise get form from web to use at their airport
- _____ 3. Get hotel reservations.
- _____ 4. Determine currency exchange
- _____ 5. Get travel insurance
- _____ 6. Get field cash \$_____

Preparation for workshop

- _____ 1. Make master of handout
- _____ 2. Copy handout (unless locals will do this, which is usually best).
- _____ 3. Make CD for local leaders (Omega Course, Workshop handout, graduation material, etc).
- _____ 4. Copy your Biography for introductions
- _____ 5. Prepare flip sheet (if needed)
- _____ 6. Practice presentation
- _____ 7. Prayer calendar/letter to your prayer team
- _____ 8. Master copy of Omega Course
- _____ 9. Evangecards (50 per city—pastors at workshop will want a copy, others for first class)

Field workshop

- _____ 1. Meet with local TCCP Coordinator – Overview of workshop and country vision.
Agenda for Organizing Board meeting. Ask TCCP Coordinator to lead the meeting.
Discuss key issues—leadership signup, delay on selecting leadership team, student fees, abridged vs full, presentation translation.....
- _____ 2. Conduct workshop
- _____ 3. Hold first meeting of Organizing Board with TCCP Coordinator conducting meeting.
- _____ 4. Get contact information for new local TCCP Coordinator

After the workshop

- _____ 1. Do follow-up contacts with Local Coordinator and key country contact.

Travel Checklist

- Reservations – Plane and hotel
- Tickets
- Bio Info
- Passport and shots
- Card with hotel location, name and phone
- Cash for visa
- Cash & money belt (exchange at airport)
- Credit card and pin #
- Call credit card companies to inform
- Phone – numbers
- Contact list for Vera
- Medicines –ambient & Malarone
- Handouts and CDs – pens and paper
- Pad of paper for Board sign-up
- Clothing (two checked and one carry-on)
 - Shoes
 - Socks
 - Pants
 - Belt
 - Shirts
 - Tie
 - Underwear
 - Pajamas
 - Pocket knife - checked
 - Shampoo – deodorant – suntan lotion
 - Snacks
 - Bug Spray
 - comb & toothbrush & paste
 - Wet Wipes, wash cloth/ soap
- Equipment
 - Computer eq.
 - ppt projector
 - ipod & Batteries
 - Mouse / remote projector control
 - Supplies
 - Copies
 - Evangecube/cards
 - Jump drive
 - Camera & Batteries
 - Cell Phone & charger
 - Ear phones
 - Electrical adapter
- Clock & watch
- Bible and Sermon
- Receipt books

Activity Report for TCCP

Country _____ Report Completed by _____ Date _____

In the empty columns, write the answers to the questions. Use each column for a different TCCP. If you have more than 9 TCCPs, reproduce this form. You may type the answers on this page using the computer or print the report form and write the answers by hand.

	#1	#2	#3
What is the name of city or area of your TCCP?			
Which Omega manual is being studied? 1, 2, 3, 4, or 5?			
Is the class on schedule to finish this manual in three months or less?			
How many student church planters are in this class?			
How many of these student church planters are being mentored?			
How many gospel presentations were made by students this year?			
How many people became new believers due to these gospel presentations?			
How many people are being disciplined by the student church planters?			
How many new cell groups have been started by the students this year?			
How many new churches have been planted by the students this year?			
Describe the obstacles or challenges this TCCP has faced. How can TCCP be improved?			